

# Virginia Wireless E-911 Services Board

## Project Management Monthly Activity Report

Vendor: Kimball & Assoc.  
 Region/Locality: Northern Neck / Middle Peninsula  
 Period: 12-28-02 to 1-31-03

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
<b>Active Tasks</b>					
<b>PROJECT REPORTING</b>					
Provided status updates to all PSAPs in region regarding WSP implementations	Region			5	
Developed Monthly reports submittals to WSB	Region			6	
<b>PLANNING</b>					
Letters for Phase II request after assessment of PSAP	Region	75%		12.25	Westmoreland County Phase II - checked readiness and sent letters to WSP; started 6 mo. count down.
Reviewed reports from WSPs and confirmed current status of implementation with each PSAP for each carrier	Region			10	WSP's maps for Northumberland County, Westmoreland County, Lancaster County
<b>Assessments</b>					
CPE assessment	Richmond County and King and Queen County,			12	Received letter from COMDIAL regarding the CPE at Richmond County being unable to receive Phase I and Phase II calls. Richmond County wants help with RFP on CPE Met with King and Queen County on when the addressing would be finished; they stated they want wireline support.
				4	Town of West Point - CPE equipment was upgraded by Motorola to accept 10 digits. Verizon upgraded the trunks to MFP line. There was also a problem with one of the wireline trunks that had not been working for at least 6 months. When Motorola upgraded the CPE they did not reset the switch. West Point was down for over 24 hours on the wireline trunks.

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King William County					King William County waiting for Wireless trunks to be installed. As soon as trunks are installed WSP will start testing for Phase I.
Gloucester County CPE and Trunks					Equipment for Gloucester County to be installed in Feb.03. Equipment is on site. testing for WSP to start second week of Feb. 03.
<b>ACCEPTANCE TESTING/CUT-OVER</b>					
Phase I Service Testing	Westmoreland Northumberland, Lancaster, Town West Point	50%		48	Conducted or coordinated actual call testing with localities named. Verizon conducted multiple tests, with all ultimately resulting in successful completion.
<b>LEC/WSP LIAISON</b>					
Worked with VZW/TCS in their last minute push for deployment.	Westmoreland Northumberland, Lancaster, West Point			13	VZW/TCS in many cases acted without regard to the wishes of the PSAPs. All named localities have successfully deployed Verizon Phase I.
	Region			15	Defining expectations regarding dynamic ALI rebid. Reviewed carrier dynamic location ID process, and variations between carriers and location coordinates delivery.
				2	-Identified an issue with nTelos handling of overflow calls and where the calls are routed. Issue was researched, then elevated to the WSB for resolution.

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<b>PHASE II ASSISTANCE</b>					
Phase II Readiness	Region			10	Coordinating and updating the Phase II implementation action items, especially for PSAPs recently completing their Phase I testing (noted above). Depending on schedules and PSAP coordinator availability, meetings were by phone or in person. Follow up to continue on this work until Phase II deployed.
MAPPING/GIS ASSISTANCE	Westmoreland County			5	Supporting the PSAP(s) in dealings with CPE vendors to prepare for Phase II.
<b>TRAINING ASSISTANCE</b>					
Phase I Training	West Point, Westmoreland County, Northumberland County, Lancaster County			5	In conjunction with testing, training was provided to PSAP personnel as to what the information being displayed means and how it can be used to assist dispatch.
				147.25	